

Past Player Personal Development Program Member Benefit Allocation Form 2015-16



YOUR NAME:

PAYMENT DETAILS

Financial Institution		BSB Number	
Account Name		Account Number	

"NO THANKS"

Please tick this box and return your form if you do not wish to access the Grant this year.

REIMBURSEMENT DETAILS

- You **must attach** confirmation of payment such as a receipt or statement or payment.
- Please indicate the Service/s you are claiming reimbursement for.
- A single reimbursement to a maximum of \$400 will be made to each member.

SERVICE/S	Amount on Receipt/ Statement	ACA USE ONLY
<input type="checkbox"/> Health Insurance Premiums		
<input type="checkbox"/> Gym/Sports Club Membership		
<input type="checkbox"/> Fitness Equipment		
<input type="checkbox"/> Medical Expenses (appointments or medication)		
<input type="checkbox"/> Education, Training, Workshops		
<input type="checkbox"/> Income Protection/Business Insurance		
<input type="checkbox"/> Career Development (i.e. conference, career coach)		
<input type="checkbox"/> Will Preparation or Prepaid Funeral		
<input type="checkbox"/> Financial Health Check		
<input type="checkbox"/> Other (Please specify)		
Total reimbursement amount (to a maximum of \$400)		

HOW WILL THIS HELP?

How will this reimbursement assist you in your life after first class cricket?

Please tick this box if you are happy to share your feedback with ACA members.

SUBMITTING YOUR FORM & RECEIPTS

Post: PO Box 395, South Melbourne, VIC, 3205
 Email: pastplayerprogram@auscricket.com.au
 Please direct questions to Kristen, Molly or Clea on 03 9698 7207 or pastplayerprogram@auscricket.com.au

Frequently Asked Questions

When is my Member Benefit Allocation Form and receipts due?

The ACA must receive your Member Benefit Allocation Form (and receipts) by 31st March 2016.

How can I access my allocation?

Complete the attached form, providing the ACA with details of the bank account you would like the payment made. You must also provide confirmation of payment to the ACA such as a receipt or statement of payment.

What services are eligible for reimbursement?

The ACA can provide reimbursement of costs for the following services: Private Health Insurance, Gym/Sports Club Membership, Fitness Equipment, Medical Expenses, Education, Training Course, Skill Development Workshop, Income Protection, Will Preparation, Prepaid Funeral or Financial Health Check.

What if my receipt is for less than the maximum grant amount?

You can provide receipts for more than one service. If your receipt is for less than the maximum grant amount, consider the list of services above and select another service. The ACA will not be able to make payment without a receipt.

What if my receipt is not from the 2015/2016 financial year?

The ACA can only process reimbursements for expenses from July 1 2015. If you do not have receipts from this financial year, you will need to select a different service.

What if I paid by credit card or direct debit?

The ACA will accept credit card or bank account statements as proof of payment. Please mark the relevant transaction on your statement before providing it to the ACA. All information will be treated confidentially, but feel free to cross out any information not relevant to your nominated expense.

What if I pay monthly/quarterly?

The ACA can accept services that are paid monthly/quarterly. Please ensure you provide statements demonstrating the full \$400. For example, if you pay \$100 per month for your Private Health Insurance you will need to provide 4 months of statements.

Do I need to provide hard copy receipts?

No, the ACA can accept photocopies, screen shots, scans or clear photographs of receipts.

When will I get the money?

The ACA will process payments in May 2016. You will receive a remittance advice on the day of the funds transfer.

What if I haven't spent the money yet?

You will need to spend the money and provide confirmation of payment to the ACA by May 31st 2016.

What are the tax implications?

This payment is a member benefit. Therefore no tax is payable.

How many payments will the ACA make to me?

The ACA will only make one payment per member.

What if I haven't yet renewed my ACA membership for season 2015-16?

You will need to renew your membership before the ACA can process your payment.

What if my expenses are for a trip to Hospital?

The ACA has a separate Medical Support Fund to assist you with hospital related costs, please contact the ACA to discuss how to access this support.

Please direct further questions to Kristen, Molly or Clea on 03 9698 7207 or pastplayerprogram@auscricket.com.au